



UNITED STATES DISTRICT COURT
DISTRICT OF MASSACHUSETTS
OFFICE OF THE CLERK
1 COURTHOUSE WAY
BOSTON, MASSACHUSETTS 02210

MEDIA APPLICATION FOR ACCESS TO A VIRTUAL PRESS BOX (VPB)
PLEASE TYPE OR PRINT CLEARLY

By submitting this application, the undersigned agrees to abide by all Court rules, orders, policies and procedures governing the use of the electronic case system and acknowledges that all PACER fees apply. Media users must protect the security of their login and password and immediately notify the court: (1) if they learn that their password has been compromised; or (2) upon resignation or transfer to a different place of employment.

APPLICANT NAME LAST _____ FIRST _____ MI _____	COMPANY NAME _____
DATE OF BIRTH _____/_____/_____	USDC-MA MEDIA ID CARD #: _____
HOME ADDRESS STREET _____ CITY _____ STATE _____ ZIP _____	BUSINESS ADDRESS STREET _____ CITY _____ STATE _____ ZIP _____
HOME TELEPHONE # () ____-____	BUSINESS TELEPHONE # () ____-____
<p>CM/ECF and VPB users are ordered not to disseminate the information contained in any notices or documents received in error, electronically or on paper – in particular, any notices or documents concerning a sealed matter. Such notices shall be deleted immediately from the recipient's e-mail. The recipient shall notify the clerk's office immediately. Any violation of this agreement shall be punishable as a contempt of court.</p> <p><input type="checkbox"/> I agree to the conditions as stated on this application.</p> <p>APPLICANT'S SIGNATURE _____ DATE ____/____/____</p> <p>E-mail address: _____</p>	

The court reserves the right to grant, deny, or withdraw access to the system at any time without advance notice. If approved, applicants are provided with a login ID and password that will permit the user to view publicly available notices of court orders and attorney filings in individual cases.

Original applications for VPB access should be signed and submitted in hard copy to the Office of the Clerk of Court, 1 Courthouse Way, Suite 2300, Boston, MA 02210.

A PACER (Public Access to Court Electronic Records) account also is required to access the Court's Electronic Filing System. PACER accounts may be obtained from the PACER Service Center at <https://pacer.uscourts.gov>. You will need to submit a Non-Attorney Admission/E-File Registration through PACER which must be approved by court staff. PACER registration instructions can be found in the [Virtual Press Box Guide](#).

After your application is approved, you may then access the system through PACER. Procedures for using the VPB account are available on the court's website at www.mad.uscourts.gov/general/media.htm. If you have any questions concerning the registration process or the use of your new login and password, please contact the Help Desk at 866-239-6233 or ecfhelp@mad.uscourts.gov.