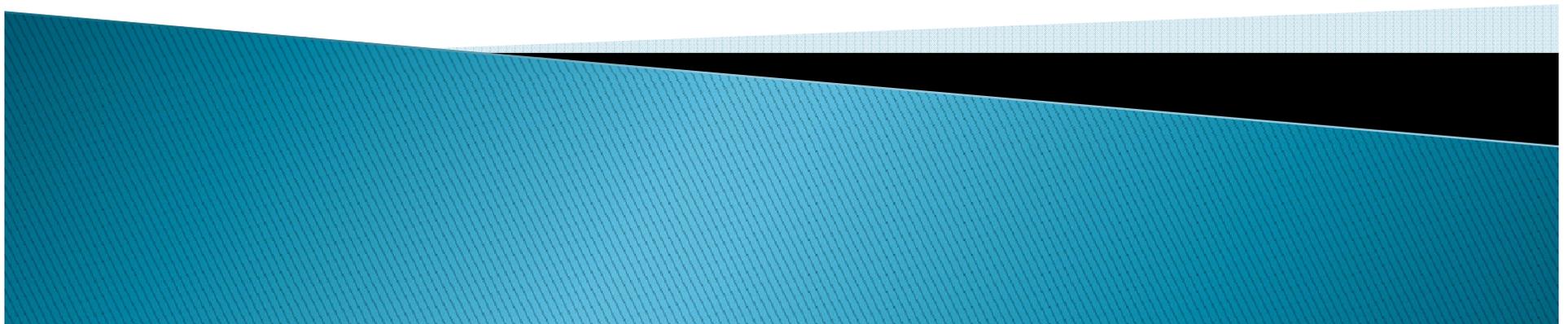




CJA eVoucher

Electronic Voucher Management System

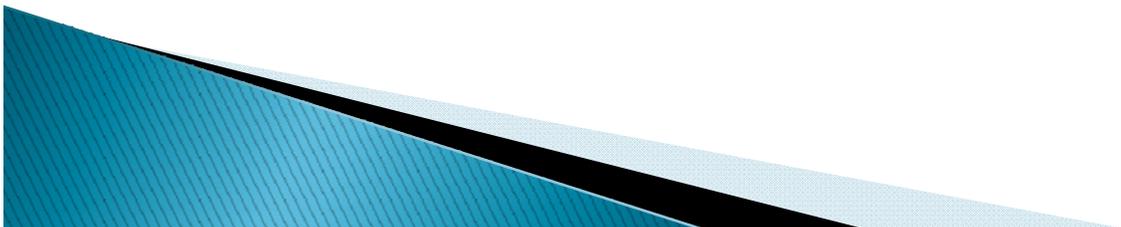
WELCOME



CJA eVoucher

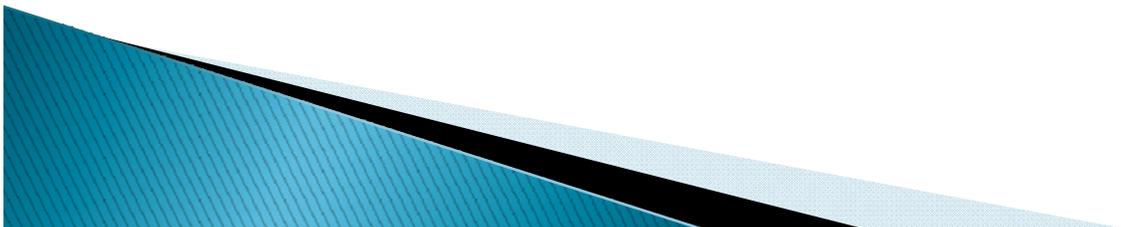
BENEFITS

- ▶ A web-based application that is accessible anywhere via the internet.
- ▶ The entire process, from requesting funds to voucher submissions to the court, is done electronically.



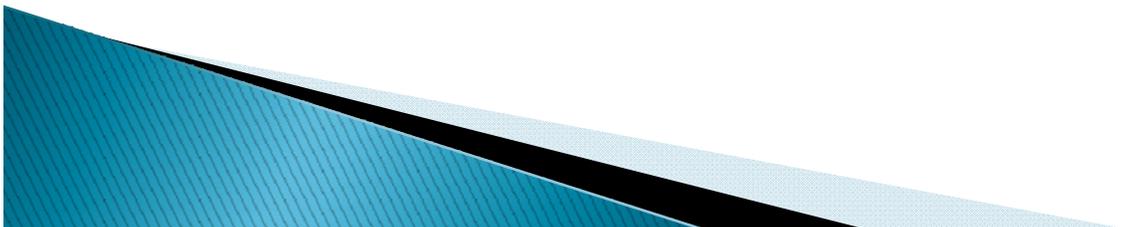
CJA eVoucher

- ▶ Attorneys may create and electronically submit to the court:
 - Requests for authorization of transcripts (CJA 24)
 - Requests for authorization for service providers (CJA 21 /31)
 - Requests for funds for out-of-district travel
 - Vouchers (CJA 20/30)
 - Supporting memorandum and receipts



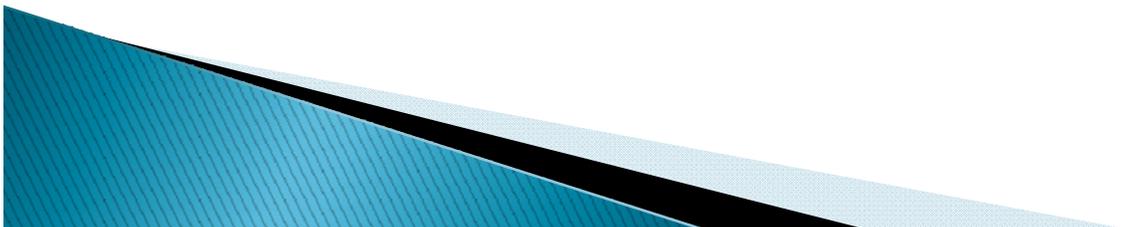
CJA eVoucher

- ▶ Attorneys may enter services and expenses as they occur, keeping a running total for each appointment.
- ▶ Includes rate tables that ensure the appropriate fee, mileage and representation rates are applied.



CJA eVoucher

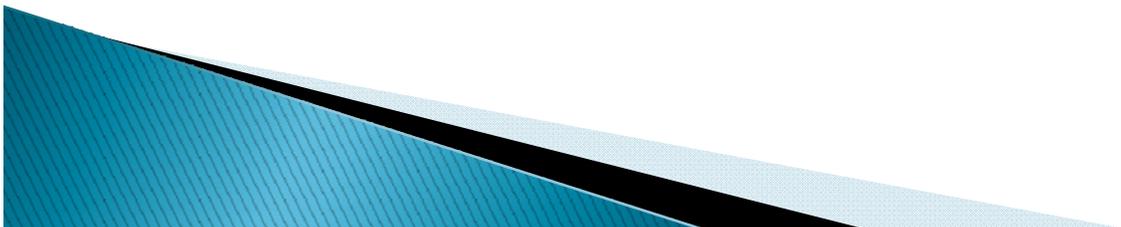
- ▶ Performs calculations, eliminates mathematical errors and reduces voucher preparation time.
- ▶ The current appointment system will not change.



CJA eVoucher

Technical Information

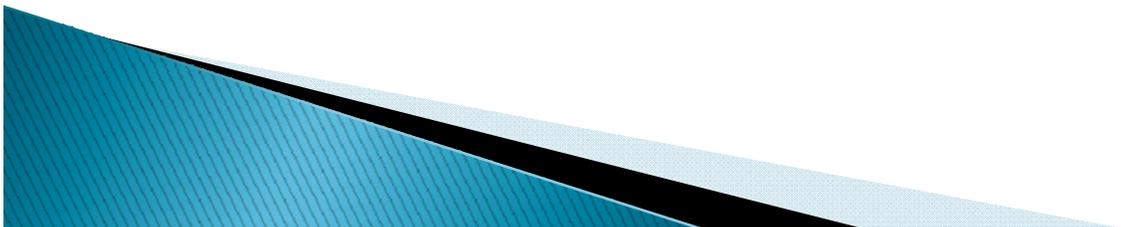
- ▶ At this time, eVoucher is compatible only with Internet Explorer and Safari browsers.



CJA eVoucher

During the Transition

- ▶ Attorneys will receive a list of all current appointments that have been entered into eVoucher by court staff. That includes:
 - All felony appointments from 9/1/13 to present (maximum statutory limit: \$9,800)
 - All other appointments from 7/1/14 to present (maximum statutory limit: \$2,100)



CJA eVoucher

During the Transition

- ▶ The court will accept paper vouchers in a limited number of cases. Contact the CJA staff for advice.



CJA eVoucher

HELP DESK AND OTHER RESOURCES

- ▶ Contact the local help desk at 617-748-9134 or ecjaMAhelpdesk@mad.uscourts.gov.
- ▶ Other resources will be available through the Links tab on the eVoucher menu and on the court's website under CJA.



CJA eVoucher

DEMONSTRATION

